

PALOMINO HOMEOWNERS ASSOCIATION

ARCHITECTURAL REVIEW COMMITTEE SUBMITTAL

Please mail to:

City Property Management Company
4645 E Cotton Gin Loop | Phoenix, Arizona 85040
Phone: 602-437-4777 | Fax: 602-437-4770

HOMEOWNER INFORMATION

Name: _____ Lot #: _____

Property Address: _____

Mailing Address (If different from property address): _____

Phone #: _____ E-mail address: _____

GENERAL PROJECTS

*A PLOT PLAN WHICH INDICATES LOCATION OF PROJECT AND INCLUDES APPLICABLE MEASUREMENTS AND DIMENSIONS **MUST BE INCLUDED.***

Description of Project: _____

Contractor Name & Phone (if applicable): _____

Type of Material (attach samples/pictures/brochures): _____

Color to be used (attach samples/swatches/pictures/brochures): _____

EXTERIOR PAINT PROJECTS

PLEASE SEE EXTERIOR PAINTING GENERAL INFO SHEET

The scheme you select must be from those corresponding to your roof color in order to be eligible for approval.

Roof Color: _____ Requested Scheme #: _____

*Request color reversal.

*Request semi-monochromatic. Fascia color: _____ Body: _____

Pop-outs: _____

□ *Request monochromatic. Color to be used: _____

Front Door Color: _____ Security Door Color: _____

*Not all color schemes are suitable for reversed, semi-monochromatic, or mono-chromatic application. Consideration of such requests will be made on a case by case basis with approval given at the sole discretion of the Architectural Committee.

PAINT APPROVAL PROCESS

The process enumerated below is recommended. The only *requirement* is that you submit a completed form and obtain approval prior to painting. The scheme you select must be from those corresponding to your *roof color* in order to be eligible for approval. The **Palomino Paint Binder** is available for your review at the Sherwin Williams store, 5612 West Bell Road, Glendale, AZ (602-978-8771).

1. Obtain submittal form from the website (www.palominohoa.org) or City Property Management (address on above).
2. Obtain your roof color from the Palomino Paint Binder.
3. View the color schemes at Sherwin Williams.
4. Read the General Information sheet in the Palomino Paint Binder.
5. Obtain small containers of the colors you select and paint a 3'X3' or larger patch on an *inconspicuous* area of your home to see what the color looks like on your house. It will differ from the small paint chips you see in the scheme binder because of texture, lighting, and other variables. Paint smaller patches of the pop-out color adjacent to the body color patch. Repeat as often as necessary to find a scheme you like on *your* house.
6. Get bids from painting contractors.
7. Submit a completed copy of this form to CPM.

INCOMPLETE SUBMITTALS WILL BE DENIED

Homeowner agrees to comply with all applicable cities and state laws, and to obtain all necessary permits. Approval by the Architectural Committee shall not be deemed a warranty or representation as to the quality of such construction, installation, addition, alteration, repair, change or other work, or that the proposed work conforms to any applicable building codes or other federal, state or local law, statute, rule or regulation.

Where a permit is required, approval will be given contingent upon homeowner providing copies of ALL necessary permits by faxing or delivering to City Property Management Company BEFORE beginning construction. Questions regarding permits should be directed to the City of Glendale, Planning and Zoning at (623) 930-2800.

Approved projects shall be completed within three (3) months of onset of work. Approval expires if the project is not completed within six (6) months of the date of approval. In that case, the request must be resubmitted and new approval obtained prior to performing the work.

The Committee shall have sixty (60) days after receipt of the completed Architectural Review Committee Submittal form to approve or deny the request.

The Architectural Committee generally meets the first Monday of each month (see www.palominohoa.org for schedule) and acts only on submittals received at CPM by close of business on the Wednesday preceding the meeting date.

Homeowner Signature

Date